



Minutes of the Annual Statutory Meeting of the Sarratt Parish Council held on Tuesday 12th December 2017 in The Village Hall, The Green, Sarratt.

Present:
Councillor D Turner
Councillor S Dobson.
Councillor J E Gell
Councillor N Mortimer
Councillor D B Rees
Councillor A Soothill

In Attendance:
Mrs J Dawes, Clerk to the Council
9 Members of the public

Action

182/17 APOLOGIES AND ANNOUNCEMENTS

Apologies were received from Councillors M Groom, M Musk and P Thorp and District Councillor Marilyn Butler.

183/17 DECLARATIONS OF INTEREST

There were none.

184/17 MINUTES

It was proposed by Councillor Dobson, seconded by Councillor Soothill and **RESOLVED** that the minutes of the meeting of the Parish Council held on Tuesday 21st November be signed as a true record with the amendment to the date to read 21st November. And the addition to minute 170/17 to read

On the basis of information received it had been decided that Sarratt Rebels did not show sufficient financial need for a grant an also had a low proportion of Sarratt residents are members and it was therefore recommended that no grant be made on this occasion.

185/17 MATTERS ARISING AND ACTION TRACKER

Arising from minute 159/17, the joint meeting of Councils had not yet taken place. The matter would be raised at the joint parish council meeting along with TRDC's refusal to meet with the parishes.

Also arising from 157/117 a response had been received to SPCs complaint regarding the failure to call a planning application into committee. The failure was down to human error and assurances given that this was an isolated incident.

Arising from 170/17 The Clerk and Councillor Thorp had met with a representative from Sarratt Rebels to discuss their grant application. More details are in the Clerks report.

Clerk

The Clerk was asked to get some costings for alternative ways to prevent parking on the pavement at school times to the February meeting. It was suggested that the head teacher be invited to the January meeting to discuss how they could help with the problem.

Clerk

186/17 REPORTS FROM REPRESENTATIVES TO OTHER BODIES

Councillor Rees had attended a meeting of Days Charity. Interviews had taken place and 5 applicants had been considered for the 1 vacancy. The alms-houses are there to provide temporary accommodation or those parishioners in need. It was noted that none of the applicants were on the TRDC housing list and some had been told that they could not be placed on the list. The Clerk was asked to make contact with TRDC to find out how we could get these people and those resident in the alms-houses onto the housing needs list.

Clerk

Councillor Gell had attended the meeting of the London Greet Belt Council.

Councillor Soothill and the Clerk had met with the developer of the village website. We had asked 4 questions surrounding the sites compliance with the GDPR, hosting and costs. A response had been received and the Clerk was asked to put the matter on the agenda for January to make a decision regarding the Councils involvement.

Clerk

Councillor Mortimer had attended the meeting of the KGV with Councillor Soothill. The management Trustees had been made aware that they had now reached the limit

187/17 CLERKS REPORT

The Clerks report is attached to these minutes. The Clerk reported that despite numerous attempts she had not received a response from Thrive regarding the panic alarms. It seemed to be a county wide issue and she had written to County Councillor Hayward to ask him to investigate. It was agreed that the matter should be discussed fully at the January meeting and the Clerk to investigate if it was possible for the parish council to fund the panic alarms.

Clerk

188/17 LEAD COUNCILLORS REPORT – PLANNING

There was no separate report this month.

189/17 PLANNING APPLICATIONS

It was **RESOLVED** that the following observations be made on the planning applications as shown on the attached sheet.

190/17 DECISIONS

The decisions made by Three Rivers District Council on the attached sheet were noted.

191/17 LEAD COUNCILLORS REPORT - POLICY & RESOURCES

The Clerk reported that the Band D base had gone up slightly. It was agreed that the Clerk should draft an article for the February issue of spotlight regarding the precept increase and the grant awards.

A report regarding the Parish Plan would be coming to the January meeting.

Clerk

192/17 YOUTH GROUP UPDATE

Councillor Dobson presented the attached paper updating the Council on the youth group. It was proposed by Councillor Turner and seconded by Councillor Mortimer and **RESOLVED** that the recommendations made in the paper be approved.

193/17 APPROVAL OF CHEQUES

The cheque list approval was deferred to next month.

194/17 LEAD COUNCILLORS REPORT – ENVIRONMENT

Councillor Mortimer reported that the insurance has been obtained for the Boxing Day car meet. A copy of the certificate would be given to the Clerk. The final decision on the condition of The Green would be made on the morning. Councillor Mortimer would liaise with Whitewoods.

There was an issue regarding the gates received from Centrewire. The Clerk had made them aware of the issues with the newer gates. They had agreed to replace the one that had broken free of charge but to date this had not been received. No answer had been received on what should happen to the remaining cracked ones and no new gates had been received. The clerk was looking into a new supplier.

195/17 FOOTPATHS

John Goodman and Whitewoods had surveyed the remaining gates and were pleased to report that there were no further damaged gates and that the issue only seems to affect the newer gates. The Clerk was asked to report the issue to trading standards as the gates were not fit for purpose. Thanks were expressed to John and Andrew for carrying out the audit.

196/17 CRIME AND ANTISOCIAL BEHAVIOUR

2 burglaries had occurred in the village in the past week.

197/17 LEAD COUNCILLORS REPORT – HIGHWAYS

Councillor Gell updated the Council on the current position. The work to Sarratt Road, near Rosehall Farm had slipped again as they were awaiting permits. It was agreed that the siting of the VA sign in Bucks Hill was the responsibility of the Highways Authority.

198/17 CORRESPONDENCE

A copy of the minerals plan consultation had been received The Clerk would look through the disc and pass on to Councillor Soothill if anything on it affected the parish.

Clerk

199/17 PUBLIC QUESTION TIME

It was reported that Thrive were to be moving offices to Hemel Hempstead.

200/17 COUNCILLORS QUESTION & COMMENTS

Concern was expressed regarding the service at the doctors surgery in Church Lane. It had been closed on numerous occasions recently and was not considered to be providing the expected service for the village. It was agreed that Councillor Turner would write to the surgery to voice the concerns.

The Council was still holding the money for the Commonwood Broadband as BT Openreach had not yet invoiced for the remaining amount. It was agreed that the money should remain in the account until BT respond to the Clerk's letters and either invoice or authorise it to be given back to the residents.

Councillor Gell asked for next year's calendar of meetings to be produced.

The Clerk was presented with a voucher to thank her for her work throughout the year.

201/17 DATE OF NEXT MEETING

The next meeting will be held on Tuesday 16th January 2018 at 7.30 pm in the back room of the Village Hall.

DT

The meeting closed at 9.10 pm

Clerks Report December

I have had a successful meeting with HCC regarding the verge in George V Way. It has been agreed that HCC will clear the shrubbery and dead tree the Parish Council will then be offered a licence to replant and maintain if it so wishes.

I attended a meeting with Councillor Soothill to discuss the Parish Councils involvement with the Village website. We have given the developer a list of questions to answer including the costs involved and we await the response.

I have not been successful in contacting Thrive Homes regarding the removal of funding for panic alarms. I have emailed County Councillor Hayward and asked him if he is able to investigate further.

Janice

New Applications Received Between 01/12/2017 and 20/12/2017

Item No : 189/17

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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New Application

17/2337/LBC

01/12/2017

Mrs Steel

Wyatts Cottage
Redhall Lane
WD3 4LX**Proposal :** Listed Building Consent: Internal alterations, new porch and alterations to fenestration**Observations :** The Parish Council had no objection to this application

17/2390/FUL

01/12/2017

Scott Volker

Mr B Fitzgerald

The Orchard
The Green Sarratt
WD3 6AT**Proposal :** Variation of Condition 3 (permitted development rights) of planning permission 02/0150/ful to remove reference to Class E of Schedule 2 of Class A of the Town and Country Planning (General Permitted Development) Order 2015 (as amended)**Observations :** The parish council strongly objects the variation of condition 3 on this property and fully supports the original decision of the district council to apply this condition

17/2439/FUL

01/12/2017

Tom Norris

Mr M Doouss

Westcott
Dimmocks Lane
Sarratt
WD3 6AP**Proposal :** Proposed rear extension with accomodation within the roofspace served by dormer windows; demolition of existing garage and construction of a single storey side extension; construction of new front porch**Observations :** The Parish Council have no objection to this application but note that it may exceed the limits on increase in size

17/2452/FUL

01/12/2017

Scott Volker

Ms D Sturman

The Cricketers
The Green
Sarratt
WD3 6AS**Proposal :** Single storey rear extension and alterations to fenestration**Observations :** The Parish Council had no objection to this application

Applications Received :- 4

NOTIFICATIONS OF PLANNING DECISIONS FROM Three Rivers District Council

Minute Ref 190/17

Thu 7 December 2017

District Ref

' C ' Contrary to District 'CD' Contrary Delegated
' D ' Delegated
' E ' Endorsed by District 'ED' Endorsed Delegated

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E 17/1361/FUL	Approved	The Mulberry Bush (Temporary accommodation)
E 17/1687/RSP	Approved	opposite Downer Drive
E 17/1689/RSP	Approved	Opposite Downer Drive
E 17/1883/LBC	Approved	Goldingtons
E 17/1885/FUL	Approved	5 Downer Drive
E 17/2229/FUL	Approved	The White Cottage
E 17/1746/FUL	Refused	Hollymead

Sarratt Parish Council: Youth Group – update

Following the agreement in September for the Council to set up a Youth Group and the subsequent inclusion of funding in next year's budget, the inaugural meeting of the Management Team for the Youth Group was held on 4/12/17. For information, this consists of Cllr Thorpe (Chair), Cllr Dobson, Cllr Soothill and Leone Ashby (co-opted parishioner).

The intention is to launch during Q1 2018 and preparations are now underway. As part of that process, the Management Team would like to formalise the nature of the relationship with the Council in order to minimise risk and to ensure respective roles are clear and understood.

The Youth Group is being set up as a Parish Council initiative, part-funded by the Council. As such it is important, especially since by definition the new organisation will be dealing with minors, that the Council is satisfied that, for example, appropriate safeguards have been put in place (eg DBS checks), regulatory obligations are met (eg management of personal sensitive information), risk assessments are completed, etc. In addition, the expenditure of Council funds (Youth Group budget) must be properly controlled and authorised.

It is proposed that the Clerk, as Responsible Financial Officer, supports the Management Team in these activities, including setting up and monitoring of DBS checks and expenditure of Council budget, plus any other areas as agreed with the Clerk.

With respect to the formal relationship with the Council, it is proposed that the Youth Group be considered a "Working Group" of the Council, with budget and operational responsibility fully delegated to the Management Team consisting of Councillors and co-opted parishioners, subject to the Clerk's satisfaction that all legal and regulatory conditions have been met and safeguards have been put in place.

The Management Team will provide periodic progress reports to the Council.

Peter Thorp
Chair, Youth Group Management Team.