



Minutes of the Sarratt Parish Council meeting held on Tuesday 15<sup>th</sup> January 2019  
in The Village Hall, The Green, Sarratt

Present: Councillor D Turner  
Councillor S Dobson  
Councillor J Gell  
Councillor M Groom  
Councillor N Mortimer  
Councillor M Musk  
Councillor A Soothill

In attendance Mrs J Dawes, Clerk to the Council  
3 Members of the public  
District Councillors Marilyn Butler & Alex Hayward

		Action
<b>210/18</b>	<b>APOLOGIES AND ANNOUNCEMENTS</b> Apologies for absence were received recorded and accepted from Councillors Rees & Thorp	
<b>211/18</b>	<b>DECLARATION OF INTEREST</b> There were none.	
<b>212/18</b>	<b>MINUTES</b> It was proposed by Councillor Turner, seconded by Councillor Musk and <b>RESOLVED</b> that the minutes of the meeting held on 18 <sup>th</sup> December be signed as a true record.	
<b>213/18</b>	<b>MATTERS ARISING AND ACTION PLAN</b> The Clerk updated the Council on the action plan.	
<b>214/18</b>	<b>REPORTS FROM REPRESENTATIVES TO OTHER BODIES</b> Councillors Turner and Dobson along with the Clerk had hosted the Joint Parish Council Meeting, among matters discussed had been GDPR and Neighbourhood plans	
<b>215/18</b>	<b>CLERKS REPORT</b> The Clerks report is attached to these minutes.	
<b>216/18</b>	<b>PLANNING REPORT</b> There was no report.	

- 217/18 PLANNING APPLICATIONS**  
 It was resolved that the following observations be made on the planning applications as shown on the attached sheet.
- 218/18 PLANNING DECISIONS**  
 There were no decisions received.
- 219/18 POTENTIAL SITES**  
 The joint parish council meeting had discussed the sites consultation It was unanimously agreed that some development was inevitable but the sites chosen should be ones with the least impact and be in the right place. It was felt that it was too early to comment on individual sites as we were not at present sure of any new sites that may have been added since the consultation had been received. SPC would be sending a joint letter from all the parishes to highlight its opinions. It was noted that the Neighbourhood Plan and the Parish Councils position on the consultation were different entities.
- 220/18 POLICY & RESOURCES REPORT**  
 There was no report.
- 221/18 PARISH PLAN**  
 All lead councillors were reminded to do their responses to the results of the Parish Plan questionnaire by the end of February.
- 222/18 NEIGHBOURHOOD PLAN**  
 It was agreed that a working party be set up to commence the process. Initially the working party would be Councillors Soothill, Dobson, Turner and Thorp. An advert would be placed in Spotlight to invite applications from interested parties.
- 223/18 CALENDAR OF MEETINGS**  
 The Calendar of meetings was discussed, there was some difficulty arranging the date of the Annual Parish Meeting and councillors were asked to inform the Clerk on their availability through May.
- 224/18 APPROVAL OF CHEQUES**  
 It was proposed by Councillor Mortimer, seconded by Councillor Soothill and **RESOLVED** that the cheques to the value of £7659.32 as attached to these minutes be approved.
- 225/18 ENVIRONMENT REPORT**  
 The Boxing Day Classic Cars on The Green had been a success and Thanks had been received from Mrs Brownsell. The fund raising had been the most successful yet with £800 going to local charities. Thanks were expressed to Whitewoods for their help on the day.

Kissing gates had gone in at the cemetery and repairs made to the damaged gate in Moor Lane.

Builders had been engaged to repair the gutters at KGV pavilion.

2 Crimes had been committed one on The Green and a letter box had been stolen from Ollieberrie Lane.

Adams Nurseries had offered to purchase a dog bin and bag dispenser to be put up near their property, this had been ordered and would be installed shortly.

Volunteers were coming forward for a litter picking working party.

Thanks were expressed to the Clerk for getting the dropped kerb reinstated where the electricity board had been working.

**226/18 GREENS / FOOTPATHS**

The Clerk was asked to write to HCC Rights of Way to inform them of the action taken at the cemetery.

Footpath at Penmans Green had had the gate locked due to motorbikes using the footpath. The resident requiring disabled access had been given a key.

**227/18 HIGHWAYS REPORT**

Councillor Gell updated the Council on the current road works. He had updated the spread sheet and given a copy to the Clerk. The new VA sign had been erected by HCC in Bucks Hill. A number of patching works had been carried out across the Parish. Councillors Gell and Groom were to arrange a meeting with the new County Councillor to discuss the locality budget.

**228/18 CORRESPONDENCE**

There was none.

**229/18 PUBLIC QUESTION TIME**

District Councillors Buckler and Haywood were looking at setting up a foodbank in Sarratt. It was suggested that they talk to Councillor Thorp as the Youth Group had been collecting for the Watford foodbank

**230/18 COUNCILLORS QUESTIONS & COMMENTS**

Councillor Soothill would draft an advert for the Neighbourhood Plan working group.

Councillor Groom asked if the 30 mph signs painted on the road could be redone as they had faded away.

It was reported that the Village Hall were disappointed that they had not been allocated any grant funding next year.

The Clerk had emailed Hastoe Housing Association and invited them in to talk to us.

Elections were coming and should SPC be actively seeking new people to stand for the Council.

Councillor Mortimer found it hard to get motivated over the neighbourhood plan when there had been such a poor turn out for the Croxley Green referendum and the low numbers of parish plan surveys received back. It was felt that the Council should try to engage more with the parishioners.

**231/18 DATE OF NEXT MEETING**

The next meeting would be held on Tuesday 19<sup>th</sup> February 2019.

The meeting closed at 9.33pm

## New Applications Received Between 01/01/2019 and 30/01/2019

Item No :

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>New Application</b>				
<b>18/2452/FUL</b>	02/01/2019	Suzanne O'Brien	Mr & Mrs M	Little Wheelers The Green WD3 6BJ
<b>Proposal :</b> Single storey side and rear extension and porch to main entrance				
<b>Observations :</b> The parish Council had no objection to this application				
<b>18/2487/FUL</b>	02/01/2019	Adam Ralton	Ralph Trustees Ltd	Anouskas Kids Club, The Grove Grove Mill Lane
<b>Proposal :</b> Erection of a single story building to be used as a Children's Lounge				
<b>Observations :</b> The parish Council had no objection to this application				
<b>18/2488/LBC</b>	02/01/2019	Adam Ralton	Ralph Trustees Ltd	Anouskas Kids Club, The Grove Grove Mill Lane Grove Mill
<b>Proposal :</b> Listed Building Consent: Erection of a single story building to be used as a Children's Lounge				
<b>Observations :</b> The parish Council had no objection to this application				
<b>18/2496/FUL</b>	02/01/2019	Lauren Edwards	Mr & Mrs W	Hillside Poles Hill Sarratt WD3 4NR
<b>Proposal :</b> Single storey side extension and loft conversion including front and rear dormer windows, creation of a rear gable, flank rooflights and alterations to fenestration detail				
<b>Observations :</b> The parish Council had no objection to this application				
<b>18/2531/CLED</b>	02/01/2019	David Heighton	C T	Coltspring Riding Stables Sarratt Road Croxley Green WD3 4LR
<b>Proposal :</b> Certificate of Lawfulness Existing Use: Use of stable block as self-contained dwelling				
<b>Observations :</b> The Parish Council noted this application, it had no evidence to say whether this had been used as a dwelling or not.				
<b>18/2532/FUL</b>	02/01/2019	Tom Norris	Mr S M	Winchwood Windmill Hill Chipperfield WD4 9DA
<b>Proposal :</b> Variation of Conditions 2 (Approved Plans) and 6 (Energy Statement) of planning permission 18/1689/FUL (Demolition of existing dwelling and construction of replacement two storey dwelling) to include single storey extension and revised energy statement				
<b>Observations :</b> The parish Council had no objection to this application				

Applications Received :- 6

Signed.....Date.....

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## Clerks Report January

Happy New Year to you all.

We are now coming into an incredibly busy period. Risk Assessments are currently being done and will be brought to the February meeting.

I have attended the final GDPR session, all our assessments will be submitted to the DPO centre for them to compile our report. The report will be way of a traffic light system with red issues needing priority action. The sessions have been informative and have given me a lot of useful information. It is the aim to hold training sessions with the Councillors after the May elections.

Three Rivers District Council have been notified of our precept request

The office will be closed Monday 14<sup>th</sup> January and Friday 19<sup>th</sup> January.

The gates on the church yard have now been installed and HCC notified.

## List of Payments made between 01/12/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2018	British Heart Foundation	101077	600.00		Defibrillator
06/12/2018	VIKING DIRECT	101078	223.18		printing ink
06/12/2018	SCCF	101079	679.00		donation towards panic alarm
06/12/2018	GeoXphere Ltd	101080	42.00		Parish online mapping
06/12/2018	TBS Hygiene	101081	174.90		dog bins
14/12/2018	SARRATT VILLAGE HALL	101082	35.64		room hire
14/12/2018	secure a field	101083	1,982.50		gates
14/12/2018	JRB TREEWORk	101084	280.00		tree works Commonwood
14/12/2018	cancelled	101085	0.00		cancelled
14/12/2018	B WHITEWOOD LTD	101086	1,669.20		groundwork
14/12/2018	L Ashby	101087	66.55		supplies youth group
14/12/2018	J Dawes	101088	1,906.35		wages
		<b>Total Payments</b>	<b>7,659.32</b>		