



Minutes of the Sarratt Parish Council meeting held on Tuesday 19th June 2018 in  
The Village Hall, The Green, Sarratt

Present: Councillor D Turner  
Councillor S Dobson  
Councillor J Gell  
Councillor M Groom  
Councillor M Musk  
Councillor D Rees  
Councillor A Soothill  
Councillor P Thorp

In attendance Mrs J Dawes, Clerk to the Council  
2 Members of the public  
District Councillor Marilyn Butler

- |       |  | Action |
|-------|--|--------|
| 40/18 | <b>APOLOGIES AND ANNOUNCEMENTS</b><br>Apologies for absence were received, recorded and accepted from Councillor Mortimer  |        |
| 41/18 | <b>DECLARATION OF INTEREST</b><br>Councillor Thorp declared an interest in planning application 18/0999/FUL  |        |
| 42/18 | <b>PRESENTATION FROM HASTOE GROUP</b><br>A presentation was received from John Lefever of Hastoe group regarding the work they do with Parish Councils on Rural Exception sites.<br>An invitation was extended to the Council to attend the opening of a new development in Bedford.   |        |
| 43/18 | <b>MINUTES</b><br>It was proposed by Councillor Soothill, seconded by Councillor Thorp and <b>RESOLVED</b> that the minutes of the Annual Parish Council meeting held on 15 <sup>th</sup> May 2018 be signed as a true record. It was proposed by Councillor Musk, seconded by Councillor Thorp and <b>RESOLVED</b> that the minutes of the meeting held on 29 <sup>th</sup> May 2018 be signed as a true record.                  |        |
| 44/18 | <b>MATTERS ARISING AND ACTION PLAN</b><br>The Clerk updated Council on the action plan. It was agreed that the item regarding the footpaths at the Church be left on the tracker until the gates are installed. The Clerk was asked to ring the school to arrange a meeting before the end of term. It was further agreed that only the last year's minutes be put on the website. The pothole survey be removed from the tracker. |        |

45/18

**REPORTS FROM REPRESENTATIVES TO OTHER BODIES**

Councillor Gell had attended a meeting of the residents association. A new planning application had been made for the travellers' site in Old House Lane. As the site was in Abbots Langley Parish, Sarratt Parish Council had not been notified and had therefore not had the opportunity to comment on it. He also reported that the residents association were not interested in taking on the red telephone box in Bucks Hill.

The joint parishes meeting that was due to be held at Sarratt had been postponed until a later date.

46/18

**CLERKS REPORT**

The Clerk reported that the Council received a clear audit from its internal auditor and the Annual return was sent off by recorded delivery and was received by the external auditors prior to the deadline date.

Allotment invoices have all been sent out and rents are being received. Surveys will be carried out in the coming week and 2 vacant plots are to be allocated.

The order has been placed for the WW1 Statue. It was due to arrive 21<sup>st</sup> June. She had spoken to Carol Chorley to let her know that it was coming and she thought it was a lovely idea. A discussion as to whether the sculpture would be a permanent feature or just to be erected in November would follow once it had been received.

She had also asked the sign writers to come in to update the Chairman's board.

47/18

**LEAD COUNCILLORS REPORT FOR PLANNING**

Councillors Rees and Soothill along with the Clerk had attended a meeting with one of the developers of the RBL site. They had approached the Parish Council to open a dialogue. No new proposals had been forthcoming. The views of the Parish Council were made clear at the meeting and we will await further information. The Clerk was asked to make a freedom of information application to establish the results received from the survey carried out.

48/18

**THE BOOT**

The Boot public house would be putting in a planning application to regularise the use of the field at the rear of the car park for occasional overspill car parking it was agreed that the Parish Council write a letter of support for the application on the grounds that it has been used as such for at least 10 years and that SPC has a duty of care to protect the village green and the refusal of this application would displace cars out onto The Green.

49/18

**TO COMMENT ON PLANNING APPLICATIONS**

It was resolved that the following observations be made on the planning applications as shown on the attached sheet.

50/18

**TO NOTE PLANNING DECISIONS**

The decisions on the attached sheet were noted.

51/18

**LITTLE WINCH**

TRDC had requested comments and observations on the change of name from Little Winch to Maxwell House. It was noted that this change had already taken place but had no comments or objections to make

**52/18 LEAD COUNCILLORS REPORT FOR POLICY AND RESOURCES**

**53/18 INTERNAL AUDIT 2017/2018**

The Clerk presented the Internal Auditors final report for year ending 31<sup>st</sup> March 2018. There were no issues arising. . It was proposed by Councillor Turner, seconded by Councillor Gell and **RESOLVED** that the Internal Audit Report be approved.

**54/18 INFORMATION PROTECTION POLICY**

It was agreed that the policy be deferred. Any comments should be sent to the Clerk in the next 7 days.

**55/18 SARRATT COMMUNITY WEBSITE**

It was proposed by Councillor Turner, seconded by Councillor Groom and **RESOLVED** that the contribution of £1000 be made to the Sarratt and Chipperfield Community Foundation as a donation to the village website.

**56/18 STANDING ORDERS**

It was agreed that the new standing orders be deferred until a later date. It was proposed by Councillor Dobson, seconded by Councillor Thorp and **RESOLVED** that the Standing Orders as adopted 17<sup>th</sup> February 2015 and amended 9<sup>th</sup> May 2017 be approved.

**57/18 APPROVAL OF CHEQUES**

It was proposed by Councillor Turner, seconded by Councillor Groom and **RESOLVED** that the cheques to the value of £4555.63 as attached to these minutes be approved.

**58/18 LEAD COUNCILLOR REPORT FOR ENVIRONMENT**

Two camera's and CCTV signage has been ordered for KGV playing fields and will be erected Wednesday 20<sup>th</sup>

Councillor Mortimer has spoken to the police and they have agreed to increase patrols at KGV and in the village. It was agreed that the Police should be monitoring the parking area on Dawes Common as well. The Clerk was asked to invite the PCSO/Police to the next meeting. Footpath SA55 was overgrown. AW would check on it.

Clerk

Councillor Mortimer has spoken to 4 of the lads on mopeds in the village.

**59/18 GREENS AND FOOTPATHS**

There was no report this month.

**60/18 LEAD COUNCILLOR FOR HIGHWAYS REPORT**

The following data was taken from March to June as follows

Top end of Green - total vehicles 128446

AV speed 30 MPH  
85% of all 37 MPH  
Max 82 MPH

Office end of Green - total vehicles 215037

AV speed 22.9 MPH  
85% of all 31 MPH  
Max 63 MPH

Clearly the data confirms the School/Office end of the Green vehicles are adhering to the legal speed limit. Apart from a few!! And it is no surprise that upon entering the village at the opposite end, the speed is considerably higher. It was agreed that suggestions regarding either turning or moving the signs be brought to a later meeting.

It was noted, that there was 59% more vehicles traveling from the office end into Sarratt? This could be due to the closure of Redhall Lane due to burst water mains.

The repairs to the drains in Dawes Lane would now take place in July/August. The potholes opposite the Cricketers would be done in the coming weeks

The signs at Bucks Hill Bottom were replaced within a day of reporting. The new chevron sign to be placed at the church has been ordered.

**61/18 PUBLIC QUESTION TIME**

Was the Labyrinth going to be on The Green this year? Yes !  
Any news about BT cable in the hedgerow on Sarratt Road. BT claimed they know nothing about it and would investigate.

**62/18 COUNCILLORS QUESTIONS AND COMMENTS**

Councillor Dobson asked for photographs to go with the spotlight reports.

It would be the centenary of Biggerstaffs Garage in 2019 P & R were asked to come up with an idea to commemorate this.

The Clerk was asked to establish when the pavement to the front of the Village Hall was going to be repaired.

Clerk

Members were asked to remind everyone to send their questionnaires back

**63/18 DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 17<sup>th</sup> July 2018 at 7.30 pm in the back room of the Village Hall.

**64/18 PART II**

It was proposed by Councillor Soothill, seconded by Councillor Turner and **RESOLVED** that the Press and Public may be excluded due to the confidential nature of the business under Section 1 Sub Section (2) of the Public Bodies (Admission to Meeting) Act 1960 from any items on the Agenda which are deemed to relate to exempt information

**65/18 THE MULBERRY BUSH**

The draft licence had been sent out. The Clerk was asked to ring to arrange a meeting to discuss it further.

Clerk

The meeting closed at 9.45pm

## New Applications Received Between 01/06/2018 and 19/06/2018

Item No :

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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## New Application

18/0662/FUL

07/06/2018	Suzanne O'Brien	Mr P	Penmans End The Common Chipperfield WD4 9BX
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**Proposal :** Loft conversion including increase in ridge height and insertion of dormers, construction of single and two storey extensions and construction of raised patio

**Observations :** The parish council have no objection to this application

18/0907/FUL

07/06/2018	Katy Brackenboro	H & B	6 Myrtle Cottages The Green Sarratt WD3 6AT
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**Proposal :** Two storey and single storey rear extension

**Observations :** The parish council have no objection to this application

18/0924/PDNF

07/06/2018	Lauren Edwards	Mr D S	Woodland Adj Great Westwood Equestrian Park Old House Lane
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**Proposal :** Permitted Development Notice Forestry: Erection of new forestry building

**Observations :** The parish council have no objection to this application

18/0948/LBC

07/06/2018	Suzanne O'Brien	Mr R R	Goldingtons Church Lane Sarratt WD3 6HE
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**Proposal :** Formation of an opening in the drawing room for the installation of a door with fanlight

**Observations :** The parish council have no objection to this application

18/0949/FUL

07/06/2018	Suzanne O'Brien	Mr R R	Goldingtons Church Lane Sarratt WD3 6HE
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**Proposal :** Formation of an opening in the drawing room for the installation of a door with fanlight

**Observations :** The parish council have no objection to this application

18/0964/FUL

07/06/2018	Freya Clewley	Mr & Mrs E P	Jalna The Green Sarratt WD3 6BH
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**Proposal :** Single storey and first floor rear extensions with insertion of rear dormer, conversion of garage into habitable accommodation and alterations to site frontage to create new driveway.

**Observations :** The parish council have no objection to this application

18/0999/FUL

07/06/2018	Katy Brackenboro	Mr P T	The Old School House The Green Sarratt WD3 6AS
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Signed.....Date.....

**New Applications Received Between 01/06/2018 and 19/06/2018**

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<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<p><b>Proposal :</b> Front Porch extension  <b>Observations :</b> The Parish Council note the application but as the applicant is a member of the Parish Council, has no comments to make</p>				
<b>18/1021/FUL</b>	11/06/2018	Suzanne O'Brien	Mr T P	York House School Sarratt Road Croxley Green WD3 4LW
<p><b>Proposal :</b> Provision of temporary Portakabin building for use as a classroom  <b>Observations :</b> The parish council have no objection to this application</p>				
<b>18/1022/LBC</b>	11/06/2018	Suzanne O'Brien	Mr T P	York House School Sarratt Road Croxley Green WD3 4LW
<p><b>Proposal :</b> Listed building consent: Provision of temporary Portakabin building for use as a classroom  <b>Observations :</b> The parish council have no objection to this application</p>				
<b>18/1033/CLD</b>	07/06/2018	Tom Norris	Mr C W	Long Pightle Mobile Home Park Chandlers Lane Chandlers Cross WD3 4NE
<p><b>Proposal :</b> Certificate of Lawfulness Existing Use: Use of land as amenity space provision in connection with mobile home park  <b>Observations :</b> The Parish Council note the application. it has no knowledge of the use of the land but has had reports that there has not been continuity of use as amenity land.</p>				
<b>18/1092/RSP</b>	11/06/2018	Matthew Roberts	Mr D C	Little Winch The Common Chipperfield WD4 9BZ
<p><b>Proposal :</b> Retrospective Erection of an agricultural building to rear of site  <b>Observations :</b> The Parish Council has no objection to this application but wish to point out that there is no bridle path to the site from Penmans Green.</p>				
<b>18/1109/FUL</b>	11/06/2018	Scott Volker	Mr I F	Land South of Old House Lane WD4 9AA
<p><b>Proposal :</b> Removal of existing livery yard buildings and erection of detached dwelling with parking and garden. (this application is for a dwelling that is larger than that approved.  <b>Observations :</b> THE COUNCIL REQUEST THAT THIS APPLICATION IS CALLED INTO COMMITTEE.                       The Parish Council object strongly to this application on the grounds that it is a new dwelling in the Green Belt with no special circumstances being demonstrated. The proposed building due to its size and bulk is over development of the Greenbelt site. It requests that this application is called into committee</p>				
<b>18/1113/LBC</b>	11/06/2018	Suzanne O'Brien	York House School	York House School Sarratt Road Croxley Green WD3 4LW

Signed.....Date.....

New Applications Received Between 01/06/2018 and 19/06/2018

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**Proposal :** Listed building consent: replacement windows

**Observations :** The parish council have no objection to this application

**18/1124/FUL**

11/06/2018	Katy Brackenboro	Mr & Mrs C	Mill House Bucks Hill Sarratt WD4 9AT
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**Proposal :** Two storey side extension and single storey side / rear infill extension

**Observations :** The parish council have no objection to this application

**Applications Received :- 14**

Signed.....Date.....

**NOTIFICATIONS OF PLANNING DECISIONS FROM Three Rivers District Council**

**Minute Ref**

**Thu 14 June 2018**

**District Ref**

' C ' Contrary to District 'CD' Contrary Delegated  
' D ' Delegated  
' E ' Endorsed by District 'ED' Endorsed Delegated

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E 18/0191/FUL	Approved	North End
E 18/0403/FUL	Approved	Ashfield
18/0454/FUL	Approved with Conditions	Potten Farm
E 18/0484/FUL	Approved	Mahogany
E 18/0733/FUL	Approved	Willow Tree
E 18/0804/FUL	Approved	Goldingtons
E 18/0805/LBC	Approved	Goldingtons
E 18/0811/FUL	Approved	The Old Post Office
E 18/0429/PDA	Refused	Callipers Hall Farm



List of Payments made between 1/04/2018 and 30/04/2018

<u>Date</u>	<u>Payee name</u>	<u>Reference</u>	<u>Amount paid</u>	<u>Transaction detail</u>
01/05/2018	T Dean Information	100989	123.71	Refreshments Annual Parish Meeting
01/05/2018	Commissioner	100990	35	Data Protection registration
01/05/2018	P Thorp London Green Belt Council	100991	96.27	Youth Group expenses
01/05/2018	TBS Hygiene	100992	25	Subscription
01/05/2018	B Whitewood	100993	132	Dog waste removal
15/05/2018	Barriers Direct	100994	1934.4	Groundwork
15/05/2018	A Soothill	100995	215.72	Replacement cheque
15/05/2018	J Dawes	100996	72.88	Youth Group expenses
15/05/2018		100997	1920.65	Wages
			<u>4555.63</u>	