

SARRATT PARISH COUNCIL
Parish Office, Village Hall,
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Hertfordshire. WD3 6AS



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FINAL MINUTES OF THE SARRATT PARISH COUNCIL MEETING HELD ON 12TH JULY 2022

In attendance: Cllrs John Gell
 Iain Christie
 Angela Coakley
 Flo Garvey
 Michael Lowry
 Lee Farman

In attendance: Clerk – Lena Mortimer
 Former Cllr Mortimer
 6 members of the public

335/22 APOLOGIES AND ANNOUNCEMENTS

Both the Chair and Vice Chair are absent due to pre-notified holidays and Cllr Diggins due to late unavailability.

The Clerk asks the Councillors to **AGREE WHO WILL ACT AS CHAIR FOR THE MEETING.**

“The Chair of the Council, if present, shall preside at a meeting. If the Chair is absent from a meeting, the Vice-Chair of the Council (if there is one) if present, shall preside. If both the Chair and the Vice-Chair are absent from a meeting, a councillor as chosen by the councillors present at the meeting shall preside at the meeting.”

Cllr John Gell was proposed by Cllr Farman and seconded by Cllr Garvey.

336/22 DECLARATION OF INTEREST

There were no declarations of interest.

337/22 PUBLIC QUESTION TIME

There were no questions from the public.

338/22 MINUTES OF THE PREVIOUS MEETING

Cllr Lowry asked that the statement “the treasury and investment management policy was approved,” should be added in POLICY AND RESOURCES and the Minutes would be a true and accurate reflection of the meeting.

Proposed by Cllr Gell seconded by Cllr Garvey.

339/22 DISCUSSION OF MATTERS ARISING FROM MEETING ON THE 14TH JUNE 2022

There were no matters arising from this meeting.

340/22 TO RECEIVE REPORTS FROM REPRESENTATIVES WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE COUNCIL

Cllr Gell attended a meeting of the Committee of Sarratt Village Hall. Councillors had read Cllr Gell’s written report, but certain matters were, he felt, worth reiterating.

- The remediating of the Disabled Car parking spaces is likely to cost in excess of £5,000, so it is felt that this will be postponed until such times as the development at the front of the Hall commences, to keep down the cost
- The Architect is due to restart the Hall plans with newer sketches.
- Profit and Loss account shows a healthy £48 000 income. There are new groups using the Hall and no regular vacant slots.
- The purchase of a new Projector is being researched.

Cllr Diggins and the Clerk attended the Joint Parish Council Meeting on 7th July 2022. Cllr Diggins will give a report of the meeting at the next SPC meeting on the 9th August 2022.

Cllr Farman gave details of a meeting he and Cllr Christie had in connection with The Mulberry Bush.

341/22 CLERKS ACTIVITIES

The Clerk appraised the Council of developments made with the Defibrillators owned by SPC.

Matters arising from the Clerks Activities report were:

- Defibrillators - Cllr Farman advised that we require a **legal agreement assuring public access** should the resident move away from Sarratt.
- Two cheaper bins will be purchased for Commonwood Car Park as picnickers are causing a great deal of litter.

- Water Leak in KGV – it was suggested that SPC should notify a recommended plumber to oversee the stopping of the water leak, from a financial and ecological perspective.
- Andrew Whitewood concurred with the Report and added that work is commencing with the Clerk, on the Asset Register and Schedule of works.

PLANNING

342/22 REPORT ON ANY FUTURE MATTERS ARISING FROM THE BURLINGTON PROPERTY DEVELOPMENT APPLICATION

- A great many communications were received by TRDC, **against** the development, has been very positive. The statutory deadline is the 19th July. SPC hope that there will be a delegated decision and that the decision will not need to go to Committee.
- Mulberry Bush – a constructive meeting was held with Cllrs Lee and Christie. There is a disagreement between MB and SPC as to what constitutes agricultural and friends/family traffic which is entitled to use the Dawes Lane entrance. In order to avoid having to resolve this, MB has proposed that SPC permit that any vehicle be allowed to access the route in Dawes Lane because the site has a C1 change of user to tourism.
Because of the change of user, it is likely that the amount of traffic in Dawes Lane will increase, however this could be balanced by having proper access to the site from Moor Lane. (This entrance has not required to be assessed by HCC.) MB agreed to supply SPC with the current and projected figures for vehicle movements to and from the site so that any decisions on this request can be based on actual data. Once that has been obtained SPC is likely to have to consult the residents affected by the requested change in permission before making any decision
- Enforcement Orders are expected from TRDC Planning.
- Once the requested data has been received, then SPC can properly consider the proposal from MB
- Local residents have reported that the Dawes Common car park is full more often than expected. We are aware that MB has encouraged any of their users not to use this car park. SPC will review if any signage on this car park needs to be updated.

343/22 REVIEW RECENT PLANNING APPLICATIONS

Planning applications to consider:

- [Certificate of Lawfulness Existing Use: Erection of a marquee for ancillary use in connection with the wedding venue at Tithe Barn.](#)

Micklefield Hall Farm Sarratt Road Rickmansworth Hertfordshire WD3 6AQ Ref. No: 22/1141/CLED

SPC – No objection to the marquee but local residents may have an issue with noise.

- [Certificate of Lawfulness Existing Development: Use of outbuildings for domestic storage](#)

Commonwood Cottage Commonwood Sarratt Hertfordshire WD4 9BA. Ref. No: 22/1011/CLED

SPC. There appear to be no negative decisions to this.

In general terms, Cllr Farman encouraged applicants for planning permission, to engage positively

With their planning officers. The public can arrange pre-planning meetings with their officers, for site visits and seeking advice.

345/22 COMMENTS ON MEETING RE DAWES WOODS

See 342/22

ENVIRONMENT

346/22 COUNCILLORS REPORT

Cllr Rugg was absent as he is on holiday.

SUSTAINABILITY REPORT

347/22 LEAD COUNCIL WILL REPORT ON QUARTERLY ALLOTMENT INSPECTION

- Cllr Garvey is delighted with the general state of the Allotment Site. However, some p[lot owners have used materials for weed control that have caused subsequent problems. Cllr Garvey would like to obtain a small skip in order to remove all these materials.
- Do we want people from outside the village having an allotment? They should Sarratt residents always be at the top of a waiting list? The feeling of the meeting was that the Allotments should be for local residents. Non-residents may be offered a plot but on less advantageous terms.
- The Clerk will contact Croxley Parish Council for their Allotment Policies.
- It would be a good idea to offer half-plots to new allotment holders to encourage young people to start growing produce.
- SPC allotments should join the Allotment Association – the Clerk will look into this.

- Land outside 42/46 Dawes Lane – SPC are hoping to lease this from TRDC but as they are undertaking a Land Review at the moment, this may take some time to achieve.

348/22 HIGHWAYS

- Councillor Diggins' report was circulated by the Clerk due to his absence.

349/22 RESOURCES AND POLICY

- June Bank Transactions and Bank balance's verification was made and agreed by Councillor Iain Christie
- Cllr Lowry presented a Summary of Quarter 1 expenditure to-date Apr/May/June – represent high expenditure for the first few months. This is due to grants being issued to local organisations and additional costs around the transition between Parish Clerks. It is hoped that we will return to our more normal £6 to £8,000 expenditure per month from now on.
- There were initial discussions on support for KGV building remediation, going forward as the KGV premises need some imminent repairs e.g. there is a long standing water leak inside the KGV gates and work is required on the pavilion roof and gutters
- CIL money held in Reserves up to £6,000 could be used to support the repairs to the KGV pavilion. £1,500 ringfenced for the implementation of the new bike racks would no longer be needed as funded via SCCF funds and KGV maintenance underspend to-date.
- Councillors questioned the other activities that were being taken by the joint KGV management committees to raise funds for the upkeep of the building.
- It was highlighted that the management committees are seeking to raise funds through different means, one of which are to hold several events during the year. To enable them to do this, the KGV committees have sought a Deed of Variation on the activities which it can hold which was approved by TRDC in February this year. It allows for 8 events a year in which a bar can be provided. The on-going extensions to events can be appraised by TRDC if there are complaints /issues. It was agreed by all that the Deed itself, is a poor document.
- Council felt, that although in general agreement to further support the KGV's repair costs, in order to provide further financial support the on-going structure of KGV groups/trustees should be addressed so a clear representative and decision making body is available to plan requests and co-ordinate any additional funds received from SPC.
- To this point, Council recommended that a long-term capital works plan, over several years, maybe, prepared to assess the size and timing of the needed repair works and future capital maintenance projects.

- SPC welcomed the appointment of Myfanwy Ronchetti as the new Sarratt Rebels Treasurer.

350/22 APPROVAL OF PAYMENTS

To approve the internet banking transactions to the sum of **£8,617.60**
Approved Cllr Garvey seconded Cllr Christie

351/22 CORRESPONDENCE

There was no correspondence.

352/22 COUNCILLOR QUESTIONS AND COMMENTS

There were no questions or comments.

353/22 DATE OF NEXT MEETING AND ITEMS REQUESTED TO BE PUT ON THE NEXT AGENDA

- The date of the next Council meeting is Tuesday **9th August 2022**
- Items for inclusion on the Agenda should be notified to the Clerk by **1st August 2022.**

The Meeting ended at 9:30 pm