



Minutes of the Annual Sarratt Parish Council meeting held on Tuesday 18<sup>th</sup> June  
2019 in The Village Hall, The Green, Sarratt

Present: Councillor S Dobson  
Councillor D Turner  
Councillor J Gell  
Councillor A Soothill  
Councillor P Thorp  
Councillor D Rees

In attendance Mrs J Dawes, Clerk to the Council  
4 Members of the public

		Action
37/19	<b>APOLOGIES AND ANNOUNCEMENTS</b> Apologies for absence were received, recorded and accepted from Councillors Bloom and Rugg	
38/19	<b>DECLARATION OF INTEREST</b> Councillor Dobson recorded a non pecuniary interest in planning application 19/0986/PDA as it is a neighbouring property.	
39/19	<b>MINUTES</b> It was proposed by Councillor Thorp, seconded by Councillor Gell and <b>RESOLVED</b> that the minutes of the meeting held on 21 <sup>st</sup> May 2019 be signed as a true record.	
40/19	<b>MATTERS ARISING AND ACTION PLAN</b> The Clerk updated Council on the action plan. The Clerk was asked to remove NM from the action plan. Councillor Turner reported that he would be unable to act a representative for KGV an additional rep would be elected in due course.	
41/19	<b>RESIGNATION OF COUNCILLOR</b> Thanks were expressed to Nick Mortimer for the work that he had put in over his years as a councillor. He would continue to volunteer with the litter picking. The post was being advertised in accordance with the regulations and the TRDC notice would expire on 5 <sup>th</sup> July. If no election is called the council will be free to co-opt.	
42/19	<b>CHANGE OF MEETING DATES</b> It was proposed by Councillor Turner, seconded by Councillor Gell and <b>RESOLVED</b> that the meetings would move from the 3 <sup>rd</sup> Tuesday of the Month to	

the second Tuesday from September. The April 2020 date would remain as the 3<sup>rd</sup> Tuesday to accommodate the Easter holidays

43/19

**REPORTS FROM REPRESENTATIVES TO OTHER BODIES**

Councillor Rugg had circulated a report from the previous KGV meeting. Councillor Gell had attended a meeting with the Residents Association and a discussion had taken place regarding the defibrillators. The RA would prefer a defibrillator at the steak house rather than the telephone boxes. The Council acknowledged that if the RA would rather work with the steak house in providing a defibrillator that was fine and it would revisit putting its own one in the telephone boxes next year.

44/19

**CLERKS REPORT**

The Clerk reported that the audit would take place on 26<sup>th</sup> June. It was agreed that the Council would meet on 27<sup>th</sup> June at 2.00 pm to sign the annual return.

45/19

**LEAD COUNCILLORS REPORT FOR PLANNING**

Councillor Rees updated the Council on the RBL site. TRDC were taking the application seriously and were taking advice on the affordability of the units. Concern was expressed regarding the activities at the Mulberry Bush as it was no longer being used for agricultural purposes. It was agreed that a letter should be sent to the TRDC solicitor expressing our concerns regarding the approval received and the future of the site.

Clerk

46/19

**TO COMMENT ON PLANNING APPLICATIONS**

It was resolved that the following observations be made on the planning applications as shown on the attached sheet.

47/19

**TO NOTE PLANNING DECISIONS**

The decisions on the attached sheet were noted.

48/19

**PLANNING APPEALS**

A planning appeal for Coniston White Shack Lane had been made. No further representations were permitted.

49/19

**NEIGHBOURHOOD PLAN UPDATE**

There had not been a meeting since the last update. The grant application had stalled as quotations were required. These had now been received and a new application would be submitted.

50/19

**LEAD COUNCILLORS REPORT FOR POLICY AND RESOURCES**

51/19

**RESIGNATION OF THE CLERK**

The Clerks resignation had been received giving 3 months notice from 1<sup>st</sup> July. A short part 2 would be held to discuss this further.

52/19

**RISK ASSESSMENTS**

Councillor Thorp would be looking at a sample of the risk assessments to review.

53/19

**FREEDOM OF INFORMATION**

The Clerk was asked to bring the policy back with the publication list updated.

54/19

**RISK ASSESSMENTS**

The Clerk was asked to look into purchasing risk assessment software.

- 55/19 APPROVAL OF CHEQUES**  
It was proposed by Councillor Turner, seconded by Councillor Thorp and **RESOLVED** that the cheques to the value of £15,108.54 as attached to these minutes be approved.
- 56/19 LEAD COUNCILLOR REPORT FOR ENVIRONMENT**  
The Chandlers Cross sign showed signs of damage from the interior blowing up inside to form a big bubble the Clerk would be discussing this with the company that made them.
- 57/19 THE JASMINE TRAIL**  
It was agreed that the Council would send a letter of support for this to become an adopted bridleway.
- 58/19 GREENS AND FOOTPATHS**  
There was no report this month.
- 59/19 REPLACEMENT SIGN AT THE CRICKETERS**  
Consent was given for the replacement sign under health and safety grounds.
- 60/19 LEAD COUNCILLOR FOR HIGHWAYS REPORT**  
Councillor Gell had submitted his report that had been circulated.
- 61/19 COMMUNICATION**  
Letters of thanks had been received from Days Charity, Sarratt Care and the School for their grants.
- 62/19 PUBLIC QUESTION TIME**  
A Local plan meeting would be held at TRDC on Thursday. The flower festival would be taking place 28/29 & 30<sup>th</sup> June.
- 63/19 COUNCILLORS QUESTIONS AND COMMENTS**  
It was hoped that the effect of having no chickens at the chicken farm would mean that the village would not suffer from fly blight this year.  
First Aid training would be held on 26<sup>th</sup> July.  
The contact list would be updated and reissued.
- 64/19 DATE OF NEXT MEETING**  
The next meeting will be held on Tuesday 16th July 2019 at 7.30 pm in the back room of the Village Hall.
- 65/19 PART II**  
It was proposed by Councillor Dobson, seconded by Councillor Rees and **RESOLVED** that the Press and Public may be excluded due to the confidential nature of the business under Section 1 Sub Section (2) of the Public Bodies (Admission to Meeting) Act 1960 from any items on the Agenda which are deemed to relate to exempt information
- 66/19 CLERKS RESIGNATION**  
The resignation was discussed and the Clerks request to move to a four day week approved.

The meeting closed at 9.40 pm

Signed.....Date.....

## New Applications Received Between 01/06/2019 and 30/06/2019

Item No :

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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## New Application

19/0829/FUL

04/06/2019	Adam Ralton	Ralph Trustees Ltd	The Grove Grove Mill Lane Grove Mill WD3 4TG
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**Proposal :** Four storey side extension to north west of existing building to provide 76 additional bedrooms, leisure and conference facilities, associated landscaping, and provision of additional car parking spaces throughout the site

**Observations :** The Parish Council have no objection to this application in principle but however it feels that there is a total deficiency in added parking spaces. A net increase of 11 spaces is inadequate for the number of new rooms and facilities proposed.

19/0831/LBC

04/06/2019	Adam Ralton	Ralph Trustees Ltd	The Grove Grove Mill Lane Grove Mill WD3 4TG
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**Proposal :** Four storey side extension to north west of existing building to provide 76 additional bedrooms, leisure and conference facilities, associated landscaping, and provision of additional car parking spaces throughout the site

**Observations :** The Parish Council have no objection to this application in principle but however it feels that there is a total deficiency in added parking spaces. A net increase of 11 spaces is inadequate for the number of new rooms and facilities proposed.

19/0947/FUL

04/06/2019	Katy Brackenboro	Mr D H	6 Dawes Lane WD3 6BB
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**Proposal :** Single storey rear extension and first floor rear extension, removal of existing roof to kitchen and replacement with flat roof

**Observations :** The parish Council have no objection to this application but would like officers to ensure that the 45 degree rule is adhered to also taking the roof overhang into account.

19/0986/PDA

04/06/2019	Aaron Roberts	Mr M G	Ravenswood Farm Church Lane Sarratt WD3 6HL
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**Proposal :** Change of use of agricultural building to one residential dwelling with operational works to building and associated curtilage

**Observations :** The Parish Council do not believe that this application meets the criteria for permitted development. The structure as shown below from Google and our own photograph is little more than a wood store and has never received planning permission as an agricultural barn and therefore cannot be classed as such.

No special circumstances have been demonstrated requiring the need to construct a dwelling house in this location.

The site is part in the AONB and is Greenbelt and has undergone recent development of a large barn and further construction would be to the detriment of these areas.

The land in question is covered by the Watford Rural District Council (Town and Country Planning) (Direction Restricting Permitted Development) (Sarratt) order 1963 and therefore permitted development should not be granted.

Signed.....Date.....

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Item No :

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>19/1012/FUL</b>	04/06/2019	Katy Brackenboro	Mr & Mrs A W	North End The Green Sarratt WD3 6BR

**Proposal :** Conversion of existing garage to habitable accommodation and alterations to the roof form of the existing garage, installation of entrance gate and alterations to driveway.

**Observations :** The Parish Council have no objection to this application. As owners of The Green it would not permit any parking of works related vehicles on its land.

<b>19/1014/FUL</b>	04/06/2019	Suzanne O'Brien	Mrs L B	Woodlea House Windmill Hill Chipperfield WD4 9DA
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**Proposal :** Erection of single storey rear extension

**Observations :** The Parish Council had no objection to this application

**Applications Received :- 6**

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**NOTIFICATIONS OF PLANNING DECISIONS FROM Three Rivers District Council**

**Minute Ref 47/19**

**Tue 4 June 2019**

**District Ref**

' C ' Contrary to District 'CD' Contrary Delegated  
' D ' Delegated  
' E ' Endorsed by District 'ED' Endorsed Delegated

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E 19/0738/FUL	Approved	Dartrey, Bucks Hill
E 19/0766/FUL	Approved	20 Church Lane
E 19/0437/FUL	Refused	Long Roofs, Commonwood