



Minutes of the Sarratt Parish Council meeting held on Tuesday 20th August 2019
in The Village Hall, The Green, Sarratt

Present: Councillor S Dobson
Councillor D Turner
Councillor C Bloom
Councillor J Gell
Councillor D Rees
Councillor J Rugg
Councillor A Soothill
Councillor P Thorp

In attendance Mrs J Dawes, Clerk to the Council
2 members of the public

- | | | Action |
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| 92/19 | APOLOGIES AND ANNOUNCEMENTS
There were no apologies for absence. | |
| 93/19 | DECLARATIONS OF INTEREST
There were none. | |
| 94/19 | MINUTES
Some Councillors had not received the minutes prior to the meeting and some changes had been requested, it was therefore agreed that the minutes would be signed at the September meeting. | |
| 95/19 | MATTERS ARISING AND ACTION PLAN
The paper copy of the Asset register would be revisited in September. | |
| 96/19 | REPORTS FROM REPRESENTATIVES
Councillor Soothill had attended a meeting of the SCCF. They would be holding a freshers fair in November and were discussing another village day for next year. | |
| 97/19 | CLERKS REPORT
The Clerks report is attached to these minutes. | |
| 98/19 | PLANNING LEAD COUNCILLORS REPORT
There would be a discussion in Part II on The Mulberry Bush. | |
| 99/19 | PLANNING APPLICATIONS
It was resolved that the following observations be made on the planning applications as shown on the attached sheet. | |

- 100/19 PLANNING DECISIONS**
The decisions on the attached sheet were noted.
- 101/19 PLANNING ENFORCEMENTS**
The Clerk had reported a number of possible planning infringements to the enforcement officer that were in the process of being investigated.
- 102/19 PLANNING APPEALS**
An appeal had been lodged by the owners of Long Roofs, Commonwood. The appeal is proceeding under the Householders Appeals Service and there is no opportunity to submit further comments.
- 103/19 NEIGHBOURHOOD PLAN PROGRESS REPORT**
The next meeting of the group would take place in September. A grant of £9000 had been received and the opportunity was taken to apply for extra technical support. All funding must be spent by
- 104/19 POLICY & RESOURCES LEAD COUNCILLORS REPORT**
A further CPR training course would be run on 4th September.
- 105/19 PROPOSAL FOR A YOUTH COUNCIL**
Councillor Dobson had circulated a paper regarding the setting up of the youth council. It was agreed that the targeted age group should be between the ages of 13 and 18. It was proposed by Councillor Dobson, seconded by Councillor Rugg and unanimously **RESOLVED** to go ahead with the creation of a Sarratt Youth Council. Cllr Dobson would place an advert in Spotlight.
- 106/19 SARRATT YOUTH GROUP**
Councillor Thorp had circulated an update on the Youth Group activities.
- 107/19 APPROVAL OF CHEQUES**
It was proposed by Councillor Rugg, seconded by Councillor Bloom and **RESOLVED** that the cheques to the value of £6278.18 as attached to these minutes be approved.
- 108/19 LEAD MEMBERS REPORT**
Councillor Bloom reported that she was still finding her way around and had contacted people involved with the maintaining the parish. A meeting was being held with the volunteers to discuss future plans. It was proposed to focus on climate change and recycling in the community and a paper would be brought back to a future committee.
- The crime statistics reported 6 incidents in the parish in June.
- 109/19 TREES**
Quotes would be obtained for the trees on parish land to be surveyed.
- 110/19 FOOTPATHS**
It would be likely that a replacement footpath warden would be needed in the future.
- 111/19 HIGHWAYS LEAD COUNCILLORS REPORT**
Councillor Gell updated the Council on his Highways report that had been previously circulated. A vehicle had recently had a sign allegedly from the Parish Council stuck with superglue on the windscreen, the Clerk had spoken with the

police regarding this and had confirmed that it hadn't been carried out by the parish council.

112/19 CORRESPONDENCE

- a) Sarratt School – request for permission to place a banner on the Cricketers railings – granted for 1 month.
- b) Parish of the Holy Cross – permission for Labyrinth in September and a marquee on 14th September – granted.
- c) Scope – looking for a site in the parish for textile recycling facilities – write back to state no land available but would share with other organisations in the village and put an article in Spotlight

113/19 PUBLIC QUESTION TIME

There were none.

114/19 COUNCILLORS QUESTIONS AND COMMENTS

There were none.

115/19 DATE OF NEXT MEETING

The date of the next meeting will be Tuesday 10th September 2019, to be held in the back room, the Village Hall, The Green, Sarratt.

116/19 PART II

It was proposed by Councillor Dobson, seconded by Councillor Turner and **RESOLVED** that the Press and Public may be excluded due to the confidential nature of the business under Section 1 Sub Section (2) of the Public Bodies (Admission to Meeting) Act 1960 from any items on the Agenda which are deemed to relate to exempt information

117/19 NEW CLERK

There had been 4 people interviewed and the position had been offered to Caroline Owen who would commence on 4th September 2019. She would be working 9.30 am until 1.30 pm 5 days a week and it was agreed that any extra hour would be paid rather than time in lieu.

118/19 THE MULBERRY BUSH

It was noted that there are no agricultural practices taking place at the Mulberry Bush and all chickens have been removed. It was agreed that as the access across Dawes Common is for agricultural purposes a letter giving 3 months' notice that a gate will be installed should be sent.

The meeting closed at 10.13 pm

Clerks Report August

I am pleased to report that the Council has been awarded £9,000 grant for the neighbourhood plan.

I've reported 3 trees needing emergency works on The Green – the willow, an ash and an oak they are around the school and I feel the work should be done before the children go back to school. The willow has been vandalised and rot has been seen on a previous occasion, the advice from our tree surgeon is to cut hard back to reduce weight and look to plan a new tree near by for when this one fails.



An oak across the road has a lot of dead wood hanging over the path and road, the proposal is to remove this.



A large Ash limb is hanging over the Cricketers car park and dropping branches, the weight is forcing it lower and for safety should be removed.



A tree also came down in Penmans Green landing on a shed and breaking through an internet line. I have passed the matter onto our insurance company.

New Applications Received Between 01/08/2019 and 30/08/2019

Item No :

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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New Application

19/0829/FUL

15/08/2019	Adam Ralton	Ralph Trustees Ltd	The Grove Grove Mill Lane Grove Mill WD3 4TG
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Proposal : Four storey side extension to north west of existing building to provide 76 additional bedrooms, leisure and conference facilities, associated landscaping, and provision of additional car parking spaces throughout the site

Observations : The Parish Council has no objections to this application but does feel that the proposed number of extra parking spaces is inadequate for the size of the development

19/1226/FUL

01/08/2019	Lauren Edwards	PJ	Newton Cottage Poles Hill WD3 4NR
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Proposal : two storey side extensions

Observations : The Parish Council has no objection to this application

19/1353/FUL

15/08/2019	Tom Norris	Mr M D	Callipers Hall Farm Quickmoor Lane Sarratt WD4 9BP
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Proposal : Demolition of single storey rear extension and construction of two storey extension and alterations to fenestration

Observations : The Parish Council have no objection to this application

19/1370/LBC

15/08/2019	Freya Clewley	Gray	The Headmasters Cottage York House School Sarratt Road WD3 4LW
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Proposal : Installation of two velux windows to the front and two velux windows to the rear and conversion of existing roof space to provide bedroom and ensuite bathroom accommodation

Observations : The Parish Council note this application

19/1412/FUL

15/08/2019	Katy Brackenboro	Mr B F	The Orchard The Green Sarratt WD3 6AT
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Proposal : Replacement of storage container and building with new garden store

Observations : The parish Council had no objection to this application but would ask that the following conditions be made. that the proposed building is for residential storage only and no commercial use to be permitted. That no part of the previous buildings or container to remain on site once new store is completed.

19/1498/FUL

15/08/2019	Matthew Roberts	Mr M F	Coniston White Shack Lane Chandlers Cross WD3 4ND
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Observations : The Parish Council have no objection to this application. it enquired whether permitted development rights could be removed to ensure that conversion to a dwelling house can not take place

Applications Received :- 6

NOTIFICATIONS OF PLANNING DECISIONS FROM Three Rivers District Council

Minute Ref

Thu 15 August 2019

District Ref

' C ' Contrary to District 'CD' Contrary Delegated
' D ' Delegated
' E ' Endorsed by District 'ED' Endorsed Delegated

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E 19/0947/FUL	Approved	6 Dawes Lane
E 19/1012/FUL	Approved	North End
E 19/1014/FUL	Approved	Woodlea House

C 19/0678/FUL	Refused	The Old Butchers Shop
District COMMENT	Refused	Local COMMENT The Parish Council has no objections to this application

The proposed rear extension and patio area, by reason of their proximity to the TPO Oak, would directly impact the root protection area of the Oak tree, with the proposed extension likely to result in significant future pressures for treeworks to take place. The proposal would therefore be detrimental to the health and vitality of this tree and would be contrary to the long term retention of the Oak tree which is a feature of significant public amenity value. The proposal would fail to comply with the requirements of DM6 of the Development Management Policies and Policies CP1 and CP12 of the Core Strategy (Adopted October 2011).

Cheques paid in July

Date	Payee Name	Reference	£ Cheque Amnt	Transaction details
10/07/2019	P Thorp	101160	100.50	Youth Group
10/07/2019	B Whitewood	101161	2713.20	
10/07/2019	RBS Ltd	101162	145.20	Software support
10/07/2019	TBS Hygiene	101163	180.96	Dog waste
10/07/2019	E.on	101164	98.10	Electricity
10/07/2019	Auditing Solutions	101165	840.00	Audit fee
10/07/2019	Arco Ltd	101166	193.32	Protective equipment
10/07/2019	W Kent	101167	97.10	wages
10/07/2019	J Dawes	101168	1909.80	wages
Total			6278.18	