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## APPLICATION FOR FINANCIAL ASSISTANCE

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**2024/2025**

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Closing Date for Applications: 20th October 2023  
No applications will be considered after that date.

Approved grants will be paid at the start of the 2024/25 financial year  
in April 2024.

**Name of Organisation**

**Contact Details**

*(person with whom this application can be discussed and to whom any cheque should be sent)*

**Name**

**Position**

**Address**

  
  

Post Code:

**Telephone Number**

**About Your Organisation**

- What are the aims and activities of the organisation?
  
  
  
  
  
  
  
  
  
  
- How does your organisation approach sustainability and deal with the environment and recycling?

Are you affiliated to a national organisation?

*\*delete as appropriate*

\*Yes, please specify.....

\* No

*For Office Use Only*

*Grant Awarded £.....*

*Payment method (BACS/Cheque):*

*Meeting Date:*

Are you a registered charity?

*\*delete as appropriate*

\*Yes, please specify your charity number.....

\* No

Does the organisation have a membership?

*\*delete as appropriate*

\*Yes / No

If yes please state

The current number of members.....

The rate of annual subscription £..... / annum

If No, who is the organisation accountable to?

Please specify .....

If applicable to your organisation, are your volunteers / coaches appropriately trained?

*\*delete as appropriate*

\*Yes, please specify.....

\* No, please explain.....

Are your volunteers / coaches checked? (e.g. Enhanced DBS and Proof of Qualification)

*\*delete as appropriate*

\*Yes, details.....

\* No, details.....

For Office Use Only

Grant Awarded £.....

Payment method (BACS/Cheque):

Meeting Date:

**Project Information:**

What would the grant be used for?

General running costs / New project.

Please specify with as much detail as possible.....

Approximately how many people will benefit from this grant?

Total number.....

Number of Sarratt residents.....

How will the residents of Sarratt benefit?

**Project Costs**

Total cost of project                      £                      *(please supply quotes if possible)*

*For Office Use Only*

*Grant Awarded £.....*

*Payment method (BACS/Cheque):*

*Meeting Date:*

How much assistance are you requesting from Sarratt Parish Council?

£

How do you intend to fund the rest of the project?

- Use of existing funds? Please specify amount  
£.....
- Fundraising? Please specify amount anticipated  
£.....
- Grants from other sources? Please specify sources and amount.....

**Payment Details**

Account title .....

Account number .....

Sort Code .....

Bank / building society name and address .....

Is this a business or personal account? .....

*Please note our preferred method of payment is by BACS. If a cheque is required, please also advise who the cheque should be made out to.*

*Please advise if a cheque is required: Yes / No*

*Name of the organisation to appear on the cheque: .....*

As part of your grant application we also require you to submit a copy of your last full year's accounts

*For Office Use Only*

*Grant Awarded £.....*

*Payment method (BACS/Cheque):*

*Meeting Date:*

**Declaration**

Please sign this form to confirm that:

- The information supplied is full and correct to the best of your knowledge;
- You have read, understood and complied with the conditions of funding;
- It is understood that Sarratt Parish Council reserve the right to reclaim the grant in the event of it being used for purposes other than specified, or the organisation ceasing to operate;

Signed .....

Name .....

Position .....

Date .....

*For Office Use Only*

*Grant Awarded £.....  
Payment method (BACS/Cheque):  
Meeting Date:*